

Course Repetition Policy

Revised February 27, 2023

Policy:

When a course is repeated, the latest grade and credits earned for a repeated class are used in computing a student's grade point average and determining graduation requirements for a program of study, even if lower than the previous grade. A final grade of WP or WF will not replace a previous grade or credit for a course.

All attempts to take a course will be recorded on a student's transcript, regardless of the last grade and credits awarded. Credits attempted in repeated classes will be included in the cumulative credits attempted. Repeating courses may affect satisfactory academic progress (SAP). Registration into a course for a second (or subsequent) attempt is subject to availability and is not guaranteed.

Credit hour students repeating courses from which they previously withdrew or failed may be eligible for financial aid and will be charged the current cost of the course(s). Students repeating previously-passed courses may be eligible for financial aid, and will be charged the current cost of the course. The student bears the responsibility for the cost of any subsequent course retakes.

Practical Nurse Program

A course can only be attempted a maximum of three times. Failure to successfully pass any course within three attempts will result in termination from the program.

Associate of Applied Science in Nursing, Radiologic Technology, and Surgical Technology Programs

Students can attempt a nursing (NUR), radiologic (RAD), or 200-level surgical (SRG) course only twice. Additional attempts may be granted on a case-by-case basis through an appeal submitted by the campus director or academic dean to the Vice President, Education and Career Services and/or the Executive Director of Nursing.