



## COVID-19 SOCIAL DISTANCING AND CONDUCT POLICY

Effective Tuesday, May 26, 2020  
(Updated 10/30/2020)

The following COVID-19 social distancing and conduct policy has been established for Dorsey Schools [includes all Dorsey Schools' campus locations, the Campus Support Center, Training Direct, and Dorsey Emergency Medical Academy locations] in accordance with the requirements in [Executive Orders & Directives](#) for COVID-19 issued by the State of Michigan Department of Health and Human Services, the OSHA [Guidance on Preparing Workplaces for COVID-19](#), and the latest [guidance](#) from the US Centers for Disease Control and Prevention (CDC). The purpose of this policy is to minimize or eliminate employee, student, and visitor exposure to SARS-CoV-2.

1. In order to enter a Dorsey Schools building, an appropriate mask or face covering that covers both the nose and mouth is required.
2. A mask or face covering must be worn at all times if six foot social distancing cannot be maintained or when in a public space.
3. Avoid touching your eyes, nose, and mouth.
4. Further social distancing requirements may be required depending on the campus and activity involved. Signage and school official guidance will be provided in these events.
5. Wash your hands often with soap and water for at least 20 seconds. Use an alcohol-based hand sanitizer that contains at least 60% alcohol if soap and water are unavailable.
6. Cover coughs and sneezes with a tissue or sleeve.
7. Clean and disinfect frequently touched objects.
8. Anyone who is ill or has symptoms of illness (Click [here](#) for list of COVID-19 symptoms) should remain at home, contact their supervisor by phone or email, and only return once they have been directed to by their supervisor. Dorsey Schools will utilize [CDC guidance](#) when determining when an employee, student, or visitor may return to Dorsey Schools after experiencing illness symptoms.
9. Dorsey Schools reserves the right to deny entry to anyone who does not meet Dorsey Schools health screening standards, which includes a COVID-19 self-screening health questionnaire attestation and temperature check using a no-touch thermometer. If a person's temperature reflects a fever (100.4 °F or 38 °C and above) they will be denied entry.
10. Support contact tracing efforts. Students, employees, and visitors who are diagnosed with COVID-19 after visiting a Dorsey Schools location, are asked to notify campus administration immediately. When an employee, student, or visitor is identified with a confirmed case of COVID-19, within 24 hours, Dorsey Schools will notify both:
  - a. The local public health department, and
  - b. Any employees, students, or visitors who may have come into contact with the person with a confirmed case of COVID-19

Health Insurance Portability and Accountability Act (HIPAA) privacy rules and Family Educational Rights and Privacy Act (**FERPA**) rules will be followed during the reporting process.

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I have read and agree to adhere to the above policy requirements. I further understand that the Dorsey Schools COVID-19 Preparedness and Response Plan is available for review at [www.dorsey.edu](http://www.dorsey.edu).

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Signature

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Date