## **Student Grievance Policy**



Revised 11.2017

The purpose of the student grievance policy is to provide procedures to facilitate resolution of student concerns. If a disagreement occurs, students should follow the following steps:

- 1. For course-specific academic concerns, a student whose views differ from those of an instructor should first try to resolve the difference with that instructor.
- 2. If a satisfactory solution cannot be achieved, the student may then request a review of the matter with the campus' academic dean, program director, or designated member of the academic team, as appropriate.
- 3. If a satisfactory solution cannot be achieved, or for a student with concerns of a nonacademic nature, the student may consult with the campus' managing director, who will assist the student as necessary. If a student is terminated from school, the student may apply to the campus for re-admittance (For more information on re-admittance, see ACADEMIC INFORMATION, RE-ADMISSION OF WITHDRAWN STUDENTS in the school catalog).
- 4. Any resolution that is unsatisfactory to the student may be appealed in writing to the vice president, education and career services at Grievance@dorsey.edu, whose decision in all matters will be final.

Dorsey Schools operates in accordance with standards established by the following: Michigan Department of Licensing and Regulatory Affairs Corporations, Securities & Commercial Licensing Bureau Schools and Licensing Section P.O. Box 30018, Lansing, MI 48909 (517) 241-9221

Students can file a complaint with the State of Michigan online at www.michigan.gov/pss

Michigan Department of Licensing and Regulatory Affairs Michigan State Board of Cosmetology P.O. Box 30244 Lansing, MI 48909

Telephone: (517) 241-9262

The Michigan Board of Nursing, Bureau of Health Professions 611 W. Ottawa, PO Box 30670 Lansing, MI 48909-8170 Telephone: (517) 335-0918

Council on Occupational Education 7840 Roswell Road Building 300, Suite 325 Atlanta, GA 30350 Telephone: (707) 396-3898 www.council.org

Accrediting Council for Independent Colleges and Schools 750 First Street, N.E., Suite 980 Washington, DC 20002-4241 Telephone: (202) 336-6780

American Culinary Federation Education Foundation 180 Center Place Way St. Augustine, FL 32095 Telephone: (800) 624-9458