



Catalog Addendum (2016-2017)

Volume 19 Issue 3

ADDENDUM NO. 1 EFFECTIVE OCTOBER 13, 2016

The **GRADING SCALE** on page 10 is revised to remove the following:

- Course Withdraw (W) – Indicates when a student withdrew from a course in progress. Withdraw grades are not calculated in the student’s grade point average, but do count as classes attempted and are included in the calculation of maximum time frame as part of the satisfactory academic progress determination.

The following is added to the **GRADING SCALE** on page 10:

WP	Withdraw Passing	0.00
WF	Withdraw Failing	0.00

- Withdraw Passing (WP) - Indicates when a student withdrew from a course in which he/she was progressing satisfactorily.
- Withdraw Failing (WF) - Indicates when a student withdrew from a course in which he/she was not progressing satisfactorily.

ADDENDUM NO. 2 EFFECTIVE OCTOBER 20, 2016

ACCREDITATION AND APPROVALS on page 1 is revised to remove the below language:

Dorsey School of Beauty in Taylor has received initial approval for inclusion within Dorsey School of Business’s institutional accreditor:

Accrediting Council for Independent Colleges and Schools
750 First Street, N.E., Suite 980,
Washington, D.C. 20002-4241
Telephone: (202) 336-6780

ACCREDITATION AND APPROVALS on page 1 is revised to add the below language:

Dorsey School of Beauty in Taylor is accredited by:

Accrediting Council for Independent Colleges and Schools
750 First Street, N.E., Suite 980,
Washington, D.C. 20002-4241
Telephone: (202) 336-6780

ADDENDUM NO. 3 EFFECTIVE OCTOBER 20, 2016

CAMPUS STAFF on page 26 is removed and replaced with the below:

CAMPUS STAFF

Amanda Glover, Managing Director
Marty Hawker, Associate Director
Sherry Dixon, Lead Instructor (day), License # 2701132779
Jason Camilleri, Lead Instructor (evening), License # 2701199736
Eve Rosenblum, Registrar
Yvette Middlebrook, Associate Director of Admissions
Carmen Carter, Admissions Representative
Shane Pringle, Admissions Representative
Marvella Howard, Financial Aid Manager
Wendy McDaniel, Financial Aid Manager
Shannon Thomison, Career Services Coordinator
Ashley Mucha, Administrative Assistant
Asya Turner, Administrative Assistant

ADDENDUM NO. 4 EFFECTIVE OCTOBER 20, 2016

FOREIGN HIGH SCHOOL DIPLOMA POLICY on page 2 is removed and replaced with the below:

FOREIGN HIGH SCHOOL DIPLOMA POLICY

Students enrolling into Dorsey School of Beauty with a foreign diploma or transcript must have their diploma evaluated prior to the first day of class. The purpose of this evaluation is to provide proof that the diploma or transcript is equivalent to a United States high school diploma.

- Student must provide a copy of their diploma.
- If the diploma is in a foreign language the student must also provide a copy of the diploma's translation. The translation must be completed by an official translation provider.
- Dorsey School of Beauty will assist students in the evaluation process. Each diploma or transcript and translation must be sent out to be evaluated by an authorized and approved evaluator. The student is responsible for the cost of each evaluation.
- Once Dorsey School of Beauty has received the evaluation results that the student's diploma is equivalent to a U.S. high school diploma the student is able to begin classes.
- If the student's evaluation results show that the diploma is not equivalent to a U.S. high school, the student is not eligible to attend Dorsey School of Beauty.