

# **DORSEY SCHOOLS**

## **CONSUMER INFORMATION SUPPLEMENT**

### **Cash Payments**

Dorsey Schools does permit students with a tuition balance payable in cash to do so in equal module installments. All cash payments are due the first day of class each module in accordance with the arrangements made with the school.

### **Tuition Reimbursement**

Dorsey Schools will assist any student eligible for employer or employee-related benefits to secure the benefits by completing required forms and submitting performance reports or other documentation. However, the student should understand that he/she is responsible for any and all tuition charges incurred in the event that reimbursement requests are not honored as expected.

### **Academic Records**

Requests for academic transcripts for attendance at Dorsey made subsequent to graduation, completion, or withdrawal must be signed by the student or accompanied by the student's signed release. There is a nominal charge of \$5.00 for each transcript requested. It is not the policy of this school to honor requests of this nature for any student with an unresolved financial obligation to the school or who has been determined to be in default of any student loans.

### **Alcohol & Substance Abuse Program**

Dorsey Schools offers all of its employees and students information to help with any problems related to the misuse of alcohol and all forms of substance abuse for themselves or their family. Please contact the Managing Director for the names of appropriate agencies, phone numbers, and additional information.

### **Other Family Problems**

The Managing Director also has additional information on mental health clinics, family counseling, and legal aid concerns.

### **Family Educational Rights & Privacy Act (FERPA)**

Dorsey Schools comply with all aspects of the Family Educational Rights and Privacy Act. A copy of the school's stated policy can be obtained from any Managing Director.

### **Licensing & Accreditation**

Dorsey Schools are licensed by the Michigan Department of Licensing and Regulatory Affairs (formerly the Department of Energy, Labor and Economic Growth) and accredited by the Accrediting Council of Independent Colleges and Schools. All current and/or prospective students may review licensing and accrediting documents by contacting the school's Managing Director.

### **Financial Aid Offices And Staff**

Dorsey Schools maintain a Financial Aid Office in each of its locations and an administrative office at its corporate location. The Financial Aid Advisors are available during regular school hours. The financial aid staff is committed to assisting students and their families by advising them of the types of aid available, determining eligibility for the financial aid program, and guiding students and parents through the completion of applications and other necessary forms.

The application, processing, awarding, and refunding of financial aid can be confusing, especially to the first-time applicant. The information contained herein answers many common financial aid questions. Further information can be obtained from the Financial Aid Advisors.

### **Student Right-To-Know**

Dorsey Schools is pleased to announce a sixty-one percent graduation/completion rate for those full-time students who started in the Fall A module of 2008.

### **Voter Registration**

Voter registration forms are available online at <https://webapps.sos.state.mi.us/mivote>.

### **Student Eligibility Requirements**

The following requirements apply to all federal financial aid programs available through Dorsey Schools - Federal Pell Grant, Federal Stafford Loans, and Federal PLUS Loans. To be eligible for any of these programs, the student must -

- \* Be enrolled in or attending a regular program of study at Dorsey.
- \* Be a U.S. Citizen or an eligible noncitizen and be registered with Selective Service, or exempt from same, and have a valid social security number.

- \* The student cannot be in default on any student loan, owe a refund on any student aid previously received, or have borrowed in excess of annual or aggregate loan limits for Title IV loan programs.
- \* The student must make and maintain satisfactory academic progress as defined by the school to receive aid.
- \* The student must demonstrate need based on an analysis of the student's (and spouse and/or family, if applicable) income, benefits, and assets.

## Expected Family Contribution

Federal regulations also provide the criteria for determining a student's eligibility and ability to contribute towards his/her cost of attendance. Dorsey utilizes the federally required and approved method of needs analysis. Needs analysis is the formula that assesses income, benefits, and assets to produce an expected family contribution (EFC) number. This number represents the federal expectation of the student's/family's ability to contribute toward the cost of education.

## Demonstrating Need

Whenever the expected family contribution is less than the student's budget (cost of attendance), the student has demonstrated need. If the student is eligible for Federal Pell Grant, the amount that is expected to be awarded in the grant will be deducted from the established amount of need. The amount of remaining need will determine the type and amount of additional aid for which the student will be eligible.

## Student Budgets

When a student enrolls, he/she enters an agreement with the school for specific costs based on the program in which the student enrolls and is responsible. However, for financial aid purposes, federal regulations provide for a student budget to include room and board, books and supplies, transportation and other school related expenses. Dorsey Schools base their budgets on national averages. These budgets do not in any way represent costs or charges for which a student is responsible.

A typical budget for a single student who is living with parents and who has no dependents for one academic year (9 months) would be \$3,537 for room and board, \$1,341 for transportation, and \$1,980 for all other expenses.

A typical budget for all other students for an academic year would be \$9,153 for room and board, \$1,341 for transportation, and \$3,708 for all other expenses.

Actual program costs are also incorporated in the budget. This is then considered the cost of attendance.

## Federal Pell Grant

Federal Pell Grant is a form of federal gift aid. Funds received through the Federal Pell Grant program do not have to be repaid. The free federal application (FAFSA) can be completed online. The Institutional Student Information Record (ISIR) and Student Aid Report (SAR) are the documents resulting from filing the FAFSA.

Some Student Aid Reports are flagged for verification by the Department of Education. This means that the data on the report must be verified by supportive documentation. Further information regarding verification follows. This information is treated separately as it applies to other forms of aid as well as Federal Pell Grant.

One-third (1/3) of the total award scheduled for the award year is disbursed each academic quarter for a maximum of three (3) academic quarters in one award year. The award year is July 1 of a year through June 30 of the next year. Therefore, any student in a program continuing beyond July 1 must reapply for Federal Pell Grant for the next award year. Federal Pell Grant awards are credited directly to the student's account, and a receipt is issued to the student.

**STUDENTS SHOULD BE AWARE THAT THEY MUST HAVE A VALID STUDENT AID REPORT ON FILE AT THE SCHOOL WHILE IN ATTENDANCE. FAILURE TO DO SO WILL RESULT IN FORFEITURE OF THE AWARD.**

## Federal Supplemental Educational Opportunity Grant (SEOG)

Federal SEOG is an award made by the school (Campus-Based Aid) from limited funds provided by the federal government. The SEOG must be awarded to students with exceptional financial need (that is, students with the lowest EFC) and gives priority to students who receive Federal Pell Grants. The SEOG does not have to be repaid.

The student must complete and submit the Free Application for Federal Student Aid (FAFSA) for the academic year he or she plans to attend. (See full instructions under Federal Pell Grant.) Usually the annual maximum award is \$2,000 and the minimum is \$300.

## The Federal Direct Loan Program

There are three federally subsidized loan programs available to Dorsey students through this loan program. Detailed information on each loan program is available in separate brochures and in the Student Guide published by the U.S. Department of Education. Further questions can be answered by the Financial Aid Advisor.

## Funds Received Through Any Loan Program Must Be Repaid

Applications for loans are available online through the Direct Loan website which can be applied for at the financial aid office during a student's appointment. The student's remaining need (previously described) determines the amount and type of loan(s) for which a student may apply.

Loan counseling is mandatory for all loan applicants. In addition to the information given to the student at the time of application, counseling sessions are completed online by all loan applicants prior to release of the first loan disbursement and again just prior to completion of the student's program. These sessions are necessary to ensure that all students are fully aware of the terms of their loan, their repayment obligation and options, and their rights and responsibilities.

## **Federal Stafford Loans**

The Federal Stafford Loan may be obtained through the Federal Direct Loan Program. A dependent student, if eligible, may borrow up to \$3,500 in subsidized and \$2,000 in unsubsidized loan (or a combination of the two) per year to cover the cost of education. A self-supporting student, if eligible, may borrow up to \$3,500 in subsidized loan and \$6,000 in unsubsidized loan (or a combination of the two) per year to cover the cost of education.

An origination fee of up to 4% may be deducted from the amount for which the student applies prior to disbursing the loan. The remaining funds are disbursed in at least two, sometimes three disbursements. This is called multiple disbursements. Stafford loan disbursements are sent directly to the school by electronic transfer and are credited directly to the student's account.

The loan is repaid in monthly installments, starting six months after graduating or termination, at an interest rate not to exceed 6.80%. Minimum monthly payments are \$50.

## **Federal PLUS Loans**

This loan is intended for parents to help cover the cost of education for the dependent student. The annual limit a parent may borrow is the student's cost of attendance, minus other aid, at an interest rate not to exceed 7.90%. Payments begin at \$50 per month and increase with the amount of indebtedness, and payments begin within 30 days of issuance. PLUS loans are sent directly to the school by electronic transfer and are credited to the student's account.

ACADEMIC YEAR:	9 Months (3 Academic Quarters)
ENROLLMENT STATUS:	Full Time: 12 credit hours per academic quarter
	Three-Quarter Time: 9 credit hours per academic quarter
	Half-Time: 6 credit hours per academic quarter

## **Satisfactory Academic Progress**

All students should be aware of the school's satisfactory academic progress policy. This policy is stated in full in both the school's catalog and orientation brochure. Failure to meet at least the minimum standards within the required time-frame will result in suspension of further federal aid assistance.

If a student withdraws, resulting in incomplete grades for an academic quarter, the student may—if otherwise eligible—return and receive financial assistance. Grades of Withdraw Passing (WP) and Withdraw Failing (WF) are not calculated in the student's grade point average but do count as classes attempted and are included in the calculation of maximum time frame.

If a student has twice withdrawn from the same academic quarter, readmission will be at the Managing Director's discretion based on the student's overall performance, attitude, and personal circumstances.

## **Withdrawal**

Students who wish to formally withdraw from Dorsey Schools need to make an appointment with the campus Managing Director who will assist them in the withdrawal process.

## **Verification**

A student selected by the Department of Education criteria will be required to submit supporting documentation to verify the information used to determine the student's eligibility for Financial aid. The items that are required include, but are not limited to, federal tax returns for the appropriate years, verification of all other income and/or benefits, verification of family size, and the number of family members in college.

No Federal Pell Grant will be awarded until verification is completed. The student has 120 days from the last day of attendance or August 31—whichever comes first—to complete verification and submit a corrected SAR, if necessary.

Federal Stafford and PLUS Loan applications will be certified prior to completion of verification. However, no monies can be credited to the student's account until all necessary documentation is submitted to the school. The student has until 45 days after the date the school receives the loan funds to complete verification. If verification is not completed by the deadline, the student loan funds will be voided and returned to the lender.

The Financial Aid Advisor in the school will contact each student for whom verification is required, provide and explain the verification form(s), and advise the student of the documentation that must be submitted to the school. It is the student's responsibility to submit the completed verification form(s) and all necessary documentation in a timely manner as no aid can or will be disbursed until the verification requirements are satisfied.

Should the student fail to complete verification within the specified time-frame, all financial aid that might have been due to the student will be forfeited. The student will then be held personally responsible for any tuition and fees owed to the school. Any student who does not make satisfactory arrangements for payment of his/her account risks termination at the option of the school.

If verification results in any change in the student's eligibility and/or award, the student will be so advised. The Financial Aid Advisor will assist the student in making the necessary corrections to the Student Aid Report, alert the student to anticipate receiving the resulting new

report in the mail, and stress the necessity of submitting that report to the school immediately. If said corrections should result in a reduced award, the Financial Aid Advisor will discuss alternative methods of payment. If the student does not make satisfactory arrangements for payment of any funds due to the school, the student risks termination at the school's option.

Dorsey Schools will use the most recent verification guide supplied by the U.S. Department of Education as its reference. If any student supplies inaccurate information on any application and refuses to correct it after being counseled by the school, the case must be referred to the U.S. Department of Education for resolution. Unless required by the U.S. Department of Education, no financial aid will be disbursed to the student.

Dorsey Schools must not have conflicting information for a student or must not have any reason to believe that his/her application information is incorrect. All such discrepancies must be resolved before Federal financial aid funds can be provided to a student.

## **Changes In Awards**

Changes in program, withdrawal, or dismissal may reduce the financial aid assistance received. Federal Pell Grant and Federal Stafford Loans are all based on the length of the student's program. Any change in that time-frame will affect the amount awarded. You should contact with the Managing Director before making a change in your enrollment status.

## **Refund Distribution Policy**

The school refund policy is stated in both the school catalog and student enrollment agreement. Federal regulations require that any unused portion of financial aid funds be refunded to the financial aid programs when the enrollment period for which it was intended is not completed. It is the schools' policy to refund all monies due to the federal student aid programs within 45 days of the date the school determines that a student has withdrawn or is terminated from the school. All refunds and/or returns are calculated using the student's actual last day of documented class attendance.

Refunds will be distributed to the federal aid and other programs on the following priority basis:

1. Federal Unsubsidized Stafford Loan
2. Federal Subsidized Stafford Loan
3. Federal PLUS Loan
4. Federal Pell Grant
5. Other Federal Aid (SEOG)
6. State Aid
7. Private Aid
8. Institutional Aid
9. Other
10. Student

Financial aid recipients should be aware that the Federal Family Education Loan Program requires that the prorated amount of these loans intended for any enrollment period in which the student is not in attendance (unearned aid) be refunded to the lender. Therefore, a portion of these loan funds, previously credited to a student's account in payment of tuition costs, may have to be refunded upon withdrawal. Potentially, this may result in a student having a financial obligation owed to the school as well as to the lender.

If, upon withdrawal from school, the student/parent is due and eligible for any post-withdrawal disbursement of Title IV aid, the school will notify the individual in writing within 30 days of determination. The individual will have fourteen days in which to respond to the school.

(July 2011, revised February 2012)

# **GAINFUL EMPLOYMENT PROGRAM DISCLOSURES**

## **DORSEY SCHOOL OF BUSINESS**

**Medical Assistant**  
**Medical Administration and Billing**  
**Patient Care Technician**  
**Dialysis Patient Care Technician**  
**Dental Assistant**  
**Pharmacy Technician**  
**Administrative Office Specialist**  
**Legal Secretary**  
**Culinary Arts**  
**Hotel and Restaurant Management (formerly named Hospitality and Tourism)**  
**Nursing Assistant Specialist**  
**Practical Nurse**  
**HVAC Systems Technician**

## **DORSEY SCHOOL OF BEAUTY**

**Cosmetology**  
**Manicuring**  
**Cosmetology Instructor**

## **DORSEY SCHOOL OF BUSINESS**

### **MEDICAL ASSISTANT**

---

- ***How can I find out more about this career?***  
For more information about a career in Medical Assisting, please visit the U.S. Department of Labor's O\*NET website at <http://www.onetonline.org/>. The Standard Occupational Classification (SOC) code for this career is 31-9092 and the Classification of Instructional Programs (CIP) code for this program is 51.0801. Additional career information specific to the State of Michigan can be found at the Michigan Jobs & Career Portal <http://michigan.gov/careers/0,1607,7-170-46398-167501--,00.html>; under the letter M select Medical Assistant.
- ***What is the total cost of the Medical Assistant program?***  
Tuition and fees for a student to complete the Medical Assistant program within the normal time frame of twelve months (as published in the school catalog) currently totals \$16,080, which includes the cost of books and supplies. Total tuition may change based on a student's decision to change programs, repeat classes, withdraw or interrupt training for any reason. Total tuition also includes a Netbook computer, a stethoscope, one medical scrub uniform, and a one-time fee to sit for a certification exam (which exam is determined by Dorsey Schools). These items

are distributed during the student's program as specified in the enrollment agreement. Also included in tuition is CPR certification and the graduate's cap and gown.

- ***What percentage of graduates completed their program within the normal time frame?***  
For students who graduated between July 1, 2010 and June 30, 2011, 61% completed the program within the normal time frame of twelve months (as published in the school catalog).
- ***What percentage of graduates found employment related to their field of study?***  
As reported in Dorsey Schools' most recent annual institutional report to our accrediting agency, the Accrediting Council for Independent Colleges and Schools (ACICS), 71% of students who graduated between July 1, 2010 and June 30, 2011 found employment in their field of study, or in a related field, by September 15, 2011. Additional graduates may have found work in their field of study, or in a related field, after September 15, 2011; however, those placements are not included in this calculation.
- ***How much student loan debt does a typical graduate have to repay after graduation?***  
The median loan debt of graduates who chose to finance their education using public debt (Title IV loans) during July 1, 2010 through June 30, 2011 was \$6,841. The median loan debt for graduates who chose to finance their education using Dorsey Schools' institutional financing plan was \$0.

## **MEDICAL ADMINISTRATION AND BILLING**

---

- ***How can I find out more about this career?***  
For more information about a career in Medical Administration and Billing, please visit the U.S. Department of Labor's O\*NET website at <http://www.onetonline.org/>. The Standard Occupational Classification (SOC) codes for this career include 43-6013 and 31-9092, and the Classification of Instructional Programs (CIP) code for this program is 51.0714. Additional career information specific to the State of Michigan can be found at the Michigan Jobs & Career Portal <http://michigan.gov/careers/0,1607,7-170-46398-167501--,00.html>; under the letter M select Medical Records Personnel.
- ***What is the total cost of the Medical Administration and Billing program?***  
Tuition and fees for a student to complete the Medical Administration and Billing program within the normal time frame of twelve months (as published in the school catalog) currently totals \$16,080, which includes the cost of books and supplies. Total tuition may change based on a student's decision to change programs, repeat classes, withdraw or interrupt training for any reason. Total tuition also includes a Netbook computer, one medical scrub uniform, and a one-time fee to sit for a certification exam (which exam is determined by Dorsey Schools). These items are distributed during the student's program as specified in the enrollment agreement. Also included in tuition is the graduate's cap and gown.
- ***What percentage of graduates completed their program within the normal time frame?***  
For students who graduated between July 1, 2010 and June 30, 2011, 63% completed the program within the normal time frame of twelve months (as published in the school catalog).
- ***What percentage of graduates found employment related to their field of study?***

As reported in Dorsey Schools' most recent annual institutional report to our accrediting agency, the Accrediting Council for Independent Colleges and Schools (ACICS), 65% of students who graduated between July 1, 2010 and June 30, 2011 found employment in their field of study, or in a related field, by September 15, 2011. Additional graduates may have found work in their field of study, or in a related field, after September 15, 2011; however, those placements are not included in this calculation.

- ***How much student loan debt does a typical graduate have to repay after graduation?***

The median loan debt of graduates who chose to finance their education using public debt (Title IV loans) during July 1, 2010 through June 30, 2011 was \$6,806. The median loan debt for graduates who chose to finance their education using Dorsey Schools' institutional financing plan was \$0.

## **PATIENT CARE TECHNICIAN**

---

- ***How can I find out more about this career?***

For more information about a career as a Patient Care Technician, please visit the U.S. Department of Labor's O\*NET website at <http://www.onetonline.org/>. Standard Occupational Classification (SOC) codes for this career include 31-1014, 31-9099, 29-2099 and 31-9092, and the Classification of Instructional Programs (CIP) code for this program is 51.3999.

- ***What is the total cost of the Patient Care Technician program?***

Tuition and fees for a student to complete the Patient Care Technician program within the normal time frame of twelve months (as published in the school catalog) currently totals \$18,480, which includes the cost of books and supplies. Total tuition may change based on a student's decision to change programs, repeat classes, withdraw or interrupt training for any reason. Total tuition also includes a Netbook computer, a stethoscope, one medical scrub uniform, externship drug testing and background check, and a one-time fee to sit for a certification exam (which exam is determined by Dorsey Schools). These items are distributed during the student's program as specified in the enrollment agreement. Also included in tuition is CPR certification and the graduate's cap and gown.

- ***What percentage of graduates completed their program within the normal time frame?***

For students who graduated between July 1, 2010 and June 30, 2011, 69% completed the program within the normal time frame of twelve months (as published in the school catalog).

- ***What percentage of graduates found employment related to their field of study?***

As reported in Dorsey Schools' most recent annual institutional report to our accrediting agency, the Accrediting Council for Independent Colleges and Schools (ACICS), 81% of students who graduated between July 1, 2010 and June 30, 2011 found employment in their field of study, or in a related field, by September 15, 2011. Additional graduates may have found work in their field of study, or in a related field, after September 15, 2011; however, those placements are not included in this calculation.

- ***How much student loan debt does a typical graduate have to repay after graduation?***

The median loan debt of graduates who chose to finance their education using public debt (Title IV loans) during July 1, 2010 through June 30, 2011 was \$9,063. The median loan debt for

graduates who chose to finance their education using Dorsey Schools' institutional financing plan was \$0.

## DIALYSIS PATIENT CARE TECHNICIAN

---

- ***How can I find out more about this career?***

For more information about a career as a technician in Dialysis Patient Care, please visit the U.S. Department of Labor's O\*NET website at <http://www.onetonline.org/>. The Standard Occupational Classification (SOC) code for this career is 29-2099 and the Classification of Instructional Programs (CIP) code for this program is 51.1011.

- ***What is the total cost of the Dialysis Patient Care Technician program?***

Tuition and fees for a student to complete the Dialysis Patient Care Technician program within the normal time frame of fourteen months (as published in the school catalog) currently totals \$18,900, which includes the cost of books and supplies. Total tuition may change based on a student's decision to change programs, repeat classes, withdraw or interrupt training for any reason. Total tuition also includes a Netbook computer, a stethoscope, one medical scrub uniform, externship drug testing and background check, and a one-time fee to sit for a certification exam (which exam is determined by Dorsey Schools). These items are distributed during the student's program as specified in the enrollment agreement. Also included in tuition is CPR certification and the graduate's cap and gown.

- ***What percentage of graduates completed their program within the normal time frame?***

For students who graduated between July 1, 2010 and June 30, 2011, 49% completed the program within the normal time frame of twelve months (as published in the school catalog).

- ***What percentage of graduates found employment related to their field of study?***

As reported in Dorsey Schools' most recent annual institutional report to our accrediting agency, the Accrediting Council for Independent Colleges and Schools (ACICS), 65% of students who graduated between July 1, 2010 and June 30, 2011 found employment in their field of study, or in a related field, by September 15, 2011. Additional graduates may have found work in their field of study, or in a related field, after September 15, 2011; however, those placements are not included in this calculation.

- ***How much student loan debt does a typical graduate have to repay after graduation?***

The median loan debt of graduates who chose to finance their education using public debt (Title IV loans) during July 1, 2010 through June 30, 2011 was \$8,047. The median loan debt for graduates who chose to finance their education using Dorsey Schools' institutional financing plan was \$0.

## DENTAL ASSISTANT

---

- ***How can I find out more about this career?***

For more information about a career in Dental Assisting, please visit the U.S. Department of Labor's O\*NET website at <http://www.onetonline.org/>. The Standard Occupational Classification (SOC) code for this career is 31-9091 and the Classification of Instructional Programs (CIP) code for this program is 51.0601. Additional career information specific to the

State of Michigan can be found at the Michigan Jobs & Career Portal <http://michigan.gov/careers/0,1607,7-170-46398-167501--,00.html>; under the letter D select Dental Assistant.

- ***What is the total cost of the Dental Assistant program?***  
Tuition and fees for a student to complete the Dental Assistant program within the normal time frame of twelve months (as published in the school catalog) currently totals \$16,080, which includes the cost of books and supplies. Total tuition may change based on a student's decision to change programs, repeat classes, withdraw or interrupt training for any reason. Total tuition also includes one medical scrub uniform which is distributed during the student's program as specified in the enrollment agreement, CPR certification and the graduate's cap and gown. Additionally, Dorsey's Dental Assistant program includes the opportunity to sit for the RHS and the ICE certification exams, which are two components of DANB's CDA exam.
- ***What percentage of graduates completed their program within the normal time frame?***  
Data is not yet available for Dorsey's Dental Assistant program, as it is a newer program offering.
- ***What percentage of graduates found employment related to their field of study?***  
Data is not yet available for Dorsey's Dental Assistant program, as it is a newer program offering.
- ***How much student loan debt does a typical graduate have to repay after graduation?***  
Data is not yet available for Dorsey's Dental Assistant program, as it is a newer program offering.

**NOTE:** The Michigan Department of Community Health, Bureau of Health Professions and the Board of Dentistry, are responsible for the licensing of individuals who want to practice dentistry, dental hygiene and advanced levels of dental assisting. Students attending a course in dental assisting that is offered by a licensed proprietary school that is not accredited by the American Dental Association are not eligible for licensure by the State of Michigan. Dorsey Schools is classified as a licensed proprietary school and is not accredited by the American Dental Association's Commission on Dental Accreditation. Graduates of this program are not eligible for licensure as a Registered Dental Assistant. However, graduates of this program may challenge a certification exam offered by the Dental Assisting National Board, Inc. after completing 3,500 hours of dental work experience. Dorsey's Dental Assistant program includes the opportunity to sit for the Radiation Health and Safety (RHS) and the Infection Control (ICE) certification exams, which are two components of the Dental Assisting national Board ("DANB") Certified Dental Assistant ("CDA") exam. Graduates of this program may complete the third exam component necessary for DANB's CDA credential, which is challenged after completing "a minimum of 3,500 hours work experience as a dental assistant, accrued over a period of at least two years (24 months, if employed full-time) to a maximum of four years (48 months, if employed part-time) which employment must be verified by a licensed dentist."

## **PHARMACY TECHNICIAN**

---

- ***How can I find out more about this career?***  
For more information about a career as a Pharmacy Technician, please visit the U.S. Department of Labor's O\*NET website at <http://www.onetonline.org/>. The Standard Occupational Classification (SOC) code for this career is 29-2052 and the Classification of Instructional Programs (CIP) code for this program is 51.0805. Additional career information specific to the

State of Michigan can be found at the Michigan Jobs & Career Portal <http://michigan.gov/careers/0,1607,7-170-46398-167501--,00.html>; under the letter P select Pharmacy Technician.

- ***What is the total cost of the Pharmacy Technician program?***

Tuition and fees for a student to complete the Pharmacy Technician program within the normal time frame of seven months (as published in the school catalog) currently totals \$10,500, which includes the cost of books and supplies. Total tuition may change based on a student's decision to change programs, repeat classes, withdraw or interrupt training for any reason. Total tuition also includes a one-time fee to sit for a certification exam (which exam is determined by Dorsey Schools), externship drug testing and background check, and one laboratory coat. These items are distributed during the student's program as specified in the enrollment agreement. Also included in tuition is CPR certification and the graduate's cap and gown.

- ***What percentage of graduates completed their program within the normal time frame?***

For students who graduated between July 1, 2010 and June 30, 2011, 77% completed the program within the normal time frame of seven months (as published in the school catalog).

- ***What percentage of graduates found employment related to their field of study?***

As reported in Dorsey Schools' most recent annual institutional report to our accrediting agency, the Accrediting Council for Independent Colleges and Schools (ACICS), 53% of students who graduated between July 1, 2010 and June 30, 2011 found employment in their field of study, or in a related field, by September 15, 2011. Additional graduates may have found work in their field of study, or in a related field, after September 15, 2011; however, those placements are not included in this calculation.

- ***How much student loan debt does a typical graduate have to repay after graduation?***

The median loan debt of graduates who chose to finance their education using public debt (Title IV loans) during July 1, 2010 through June 30, 2011 was \$5,309. The median loan debt for graduates who chose to finance their education using Dorsey Schools' institutional financing plan was \$0.

## **ADMINISTRATIVE OFFICE SPECIALIST**

---

- ***How can I find out more about this career?***

For more information about a career as an Administrative Office Specialist, please visit the U.S. Department of Labor's O\*NET website at <http://www.onetonline.org/>. The Standard Occupational Classification (SOC) code for this career is 43-6014 and the Classification of Instructional Programs (CIP) code for this program is 52.0407. Additional career information specific to the State of Michigan can be found at the Michigan Jobs & Career Portal <http://michigan.gov/careers/0,1607,7-170-46398-167501--,00.html>; under the letter S select Secretary.

- ***What is the total cost of the Administrative Office Specialist program?***

Tuition and fees for a student to complete the Administrative Office Specialist program within the normal time frame of nine months (as published in the school catalog) currently totals \$13,860, which includes the cost of books and supplies. Total tuition may change based on a student's decision to change programs, repeat classes, withdraw or interrupt training for any

reason. Total tuition also includes a Netbook computer which is distributed during the student's program as specified in the enrollment agreement, and the graduate's cap and gown.

- ***What percentage of graduates completed their program within the normal time frame?***  
For students who graduated between July 1, 2010 and June 30, 2011, 88% completed the program within the normal time frame of nine months (as published in the school catalog).
- ***What percentage of graduates found employment related to their field of study?***  
As reported in Dorsey Schools' most recent annual institutional report to our accrediting agency, the Accrediting Council for Independent Colleges and Schools (ACICS), 64% of students who graduated between July 1, 2010 and June 30, 2011 found employment in their field of study, or in a related field, by September 15, 2011. Additional graduates may have found work in their field of study, or in a related field, after September 15, 2011; however, those placements are not included in this calculation.
- ***How much student loan debt does a typical graduate have to repay after graduation?***  
The median loan debt of graduates who chose to finance their education using public debt (Title IV loans) during July 1, 2010 through June 30, 2011 was \$7,147. The median loan debt for students who chose to finance their education using Dorsey's institutional financing plan was \$0.

## LEGAL SECRETARY

---

- ***How can I find out more about this career?***  
For more information about a career as a Legal Secretary, please visit the U.S. Department of Labor's O\*NET website at <http://www.onetonline.org/>. The Standard Occupational Classification (SOC) code for this career is 43-6012 and the Classification of Instructional Programs (CIP) code for this program is 22.0301. Additional career information specific to the State of Michigan can be found at the Michigan Jobs & Career Portal <http://michigan.gov/careers/0,1607,7-170-46398-167501--,00.html>; under the letter S select Secretary, and refer to the disclosures under Legal Secretaries.
- ***What is the total cost of the Legal Secretary program?***  
Tuition and fees for a student to complete the Legal Secretary program within the normal time frame of twelve months (as published in the school catalog) currently totals \$16,080, which includes the cost of books and supplies. Total tuition may change based on a student's decision to change programs, repeat classes, withdraw or interrupt training for any reason. Total tuition also includes a Netbook computer which is distributed during the student's program as specified in the enrollment agreement, and the graduate's cap and gown.
- ***What percentage of graduates completed their program within the normal time frame?***  
For students who graduated between July 1, 2010 and June 30, 2011, 100% completed the program within the normal time frame of twelve months (as published in the school catalog).
- ***What percentage of graduates found employment related to their field of study?***  
As reported in Dorsey Schools' most recent annual institutional report to our accrediting agency, the Accrediting Council for Independent Colleges and Schools (ACICS), 50% of students who graduated between July 1, 2010 and June 30, 2011 found employment in their field of study, or

in a related field, by September 15, 2011. Additional graduates may have found work in their field of study, or in a related field, after September 15, 2011; however, those placements are not included in this calculation.

- ***How much student loan debt does a typical graduate have to repay after graduation?***

The median loan debt of graduates who chose to finance their education using public debt (Title IV loans) during July 1, 2010 through June 30, 2011 was \$6,829. The median loan debt for graduates who chose to finance their education using Dorsey Schools' institutional financing plan was \$0.

## CULINARY ARTS

---

- ***How can I find out more about this career?***

For more information about a career in Culinary Arts, please visit the U.S. Department of Labor's O\*NET website at <http://www.onetonline.org/>. Standard Occupational Classification (SOC) codes for this career include 35-1011, 35-1012, 35-2012, 35-2014, 35-2015, 35-2019 and 35-2021, and the Classification of Instructional Programs (CIP) code for this program is 12.0500. Additional career information specific to the State of Michigan can be found at the Michigan Jobs & Career Portal <http://michigan.gov/careers/0,1607,7-170-46398-167501--,00.html>; under the letter C select Cook and Chef.

- ***What is the total cost of the Culinary Arts program?***

Tuition and fees for a student to complete the Culinary Arts program within the normal time frame of twelve months (as published in the school catalog) currently totals \$18,480, which includes the cost of books and supplies. Total tuition may change based on a student's decision to change programs, repeat classes, withdraw or interrupt training for any reason. Total tuition also includes chef coats (2), chef pants (2), chef hat (1), kitchen apron (1) and knife/kitchen tools kit (1). These items are distributed during the student's program as specified in the enrollment agreement. Tuition also includes the National Restaurant Association's *ServSafe Essentials* certification exam which is taken during the course of the program.

- ***What percentage of graduates completed their program within the normal time frame?***

For students who graduated between July 1, 2010 and June 30, 2011, 78% completed the program within the normal time frame of twelve months (as published in the school catalog).

- ***What percentage of graduates found employment related to their field of study?***

As reported in Dorsey Schools' most recent annual institutional report to our accrediting agency, the Accrediting Council for Independent Colleges and Schools (ACICS), 89% of students who graduated between July 1, 2010 and June 30, 2011 found employment in their field of study, or in a related field, by September 15, 2011. Additional graduates may have found work in their field of study, or in a related field, after September 15, 2011; however, those placements are not included in this calculation.

- ***How much student loan debt does a typical graduate have to repay after graduation?***

The median loan debt of graduates who chose to finance their education using public debt (Title IV loans) during July 1, 2010 through June 30, 2011 was \$9,100. The median loan debt for graduates who chose to finance their education using Dorsey Schools' institutional financing plan was \$0.

## **HOTEL AND RESTAURANT MANAGEMENT (formerly named Hospitality and Tourism)**

- ***How can I find out more about this career?***

For more information about a career in Hotel and Restaurant Management, please visit the U.S. Department of Labor's O\*NET website at <http://www.onetonline.org/>. Standard Occupational Classification (SOC) codes for this career include 11-9199, 13-1121, 11-9081, 43-4081 and 39-6012, and the Classification of Instructional Programs (CIP) code for this program is 52.0903. Additional career information specific to the State of Michigan can be found at the Michigan Jobs & Career Portal <http://michigan.gov/careers/0,1607,7-170-46398-167501--,00.html>; under the letter F select Food Service Manager and under the letter H select Hotel/Motel Manager.

- ***What is the total cost of the Hotel and Restaurant Management program?***

Tuition and fees for a student to complete the Hotel and Restaurant Management program within the normal time frame of twelve months (as published in the school catalog) currently totals \$16,080, which includes the cost of books and supplies. Total tuition may change based on a student's decision to change programs, repeat classes, withdraw or interrupt training for any reason. Total tuition also includes a Netbook computer and two Dorsey dress shirts. These items are distributed during the student's program as specified in the enrollment agreement. Also included in tuition is the graduate's cap and gown.

- ***What percentage of graduates completed their program within the normal time frame?***

Data is not yet available for Dorsey's Hotel and Restaurant Management program, as it is a newer program offering.

- ***What percentage of graduates found employment related to their field of study?***

Data is not yet available for Dorsey's Hotel and Restaurant Management program, as it is a newer program offering.

- ***How much student loan debt does a typical graduate have to repay after graduation?***

Data is not yet available for Dorsey's Hotel and Restaurant Management a newer program offering.

## **NURSING ASSISTANT SPECIALIST**

---

- ***How can I find out more about this career?***

For more information about a career as a Nursing Assistant Specialist, please visit the U.S. Department of Labor's O\*NET website at <http://www.onetonline.org/>. The Standard Occupational Classification (SOC) codes for this career are 31-1014 and 31-9099 and the Classification of Instructional Programs (CIP) code for this program is 51.3902. Additional career information specific to the State of Michigan can be found at the Michigan Jobs & Career Portal <http://michigan.gov/careers/0,1607,7-170-46398-167501--,00.html>; under the letter N select Nurse Aide/Orderly.

- ***What is the total cost of the Nursing Assistant Specialist program?***

Tuition and fees for a student to complete the Nursing Assistant Specialist program within the normal time frame of six months (as published in the school catalog) currently totals \$10,050,

which includes the cost of books and supplies. Total tuition may change based on a student's decision to change programs, repeat classes, withdraw or interrupt training for any reason. Total tuition also includes a one-time fee to sit for a certification exam (which exam is determined by Dorsey Schools) and one medical scrub uniform. These items are distributed during the student's program as specified in the enrollment agreement. Also included in tuition is CPR certification and the graduate's cap and gown.

- ***What percentage of graduates completed their program within the normal time frame?***  
For students who graduated between July 1, 2010 and June 30, 2011, 80% completed the program within the normal time frame of twelve months (as published in the school catalog).
- ***What percentage of graduates found employment related to their field of study?***  
As reported in Dorsey Schools' most recent annual institutional report to our accrediting agency, the Accrediting Council for Independent Colleges and Schools (ACICS), 50% of students who graduated between July 1, 2010 and June 30, 2011 found employment in their field of study, or in a related field, by September 15, 2011. Additional graduates may have found work in their field of study, or in a related field, after September 15, 2011; however, those placements are not included in this calculation.
- ***How much student loan debt does a typical graduate have to repay after graduation?***  
The median loan debt of graduates who chose to finance their education using public debt (Title IV loans) during July 1, 2010 through June 30, 2011 was \$4,624. The median loan debt for graduates who chose to finance their education using Dorsey Schools' institutional financing plan was \$0.

## **PRACTICAL NURSE**

---

- ***How can I find out more about this career?***  
For more information about a career in Practical Nursing, please visit the U.S. Department of Labor's O\*NET website at <http://www.onetonline.org/>. The Standard Occupational Classification (SOC) code for this career is 29-2061 and the Classification of Instructional Programs (CIP) code for this program is 51.3901. Additional career information specific to the State of Michigan can be found at the Michigan Jobs & Career Portal <http://michigan.gov/careers/0,1607,7-170-46398-167501--,00.html>; under the letter L select Licensed Practical Nurse.
- ***What is the total cost of the Practical Nurse program?***  
Tuition and fees for a student to complete the Practical Nurse program within the normal time frame (as published in the school catalog) currently totals \$25,400, which includes the cost of books and supplies. Total tuition may change based on a student's decision to change programs, repeat classes, withdraw or interrupt training for any reason. Total tuition includes a Netbook computer, a stethoscope, one medical scrub uniform and lab coat, and drug testing and background check. These items are distributed during the student's program as specified in the enrollment agreement. Also included in tuition is CPR certification and the graduate's cap and gown.
- ***What percentage of graduates completed their program within the normal time frame?***  
Data is not yet available for Dorsey's Practical Nurse program, as it is a newer program offering.

- ***What percentage of graduates found employment related to their field of study?***  
Data is not yet available for Dorsey's Practical Nurse program, as it is a newer program offering.
- ***How much student loan debt does a typical graduate have to repay after graduation?***  
Data is not yet available for Dorsey's Practical Nurse program, as it is a newer program offering.

## **HVAC SYSTEMS TECHNICIAN**

---

- ***How can I find out more about this career?***  
For more information about a career as an HVAC Systems Technician, please visit the U.S. Department of Labor's O\*NET website at <http://www.onetonline.org/>. The Standard Occupational Classification (SOC) code for this career is 49-9021 and the Classification of Instructional Programs (CIP) code for this program is 47.0201.
- ***What is the total cost of the HVAC Systems Technician program?***  
Tuition and fees for a student to complete the HVAC Systems Technician program within the normal time frame (as published in the school catalog) currently totals \$13,500, which includes the cost of books and supplies. Total tuition may change based on a student's decision to change programs, repeat classes, withdraw or interrupt training for any reason. Total Tuition includes one-time EPA Universal certification examination fees and a basic tool kit, which are given to students in good academic and financial aid standing as specified in the enrollment agreement. Also included in tuition is the graduate's cap and gown.
- ***What percentage of graduates completed their program within the normal time frame?***  
Data is not yet available for Dorsey's HVAC Systems Technician program, as it is a newer program offering.
- ***What percentage of graduates found employment related to their field of study?***  
Data is not yet available for Dorsey's HVAC Systems Technician program, as it is a newer program offering.
- ***How much student loan debt does a typical graduate have to repay after graduation?***  
Data is not yet available for Dorsey's HVAC Systems Technician program, as it is a newer program offering.

## **DORSEY SCHOOL OF BEAUTY**

### **COSMETOLOGY**

---

- ***How can I find out more about this career?***  
For more information about a career in Cosmetology, please visit the U.S. Department of Labor's O\*NET website at <http://www.onetonline.org/>. The Standard Occupational Code (SOC) for this career is 39-5012 and the Classification of Instructional Programs (CIP) code for this program is 12.0401. Additional career information specific to the State of Michigan can be found at the Michigan Jobs & Career Portal <http://michigan.gov/careers/0,1607,7-170-46398-167501--00.html>; under the letter C select Cosmetologist.

- What is the total cost of the Cosmetology program?**  
 Tuition and fees for a student to complete the 1,500 hour Cosmetology program within the normal time frame of thirteen or seventeen months (as contracted by each student) currently totals \$14,100, which includes the cost of books and supplies (as published in school catalog). Total tuition may change based on a student's decision to change programs, extend training, withdraw, or interrupt training for any reason.
- What percentage of graduates completed their program within the normal time frame?**  
 For students who graduated between January 1, 2010 and December 31, 2010, 57% completed their 1,500 hour program within the normal time frame (as published in the school catalog).
- What percentage of graduates found employment related to their field of study?**  
 As reported in Dorsey School of Beauty's most recent annual institutional report to their accrediting agency, the National Accrediting Commission of Career Arts and Sciences (NACCAS), 65% of students who graduated between January 1, 2010 and December 31, 2010 found employment in their field of study, or in a related field.
- How much student loan debt does a typical graduate have to repay after graduation?**  
 The median loan debt for graduates who chose to finance their education using public debt (Title IV loans) was \$0. The median loan debt for graduates who chose to finance their education using Dorsey Schools' institutional financing plan was \$0.

## MANICURING

---

- How can I find out more about this career?**  
 For more information about a career in Manicuring, please visit the U.S. Department of Labor's O\*NET website at <http://www.onetonline.org/>. The Standard Occupational Code (SOC) for this career is 39-5092 and the Classification of Instructional Programs (CIP) code for this program is 12.0410. Additional career information specific to the State of Michigan can be found at the Michigan Jobs & Career Portal <http://michigan.gov/careers/0,1607,7-170-46398-167501--,00.html>; under the letter C select Cosmetologist.
- What is the total cost of the Manicuring program?**  
 Tuition and fees for a student to complete the 400 hour Manicuring program within the normal time frame of four to five months (as contracted by each student) currently totals \$2,680, which includes the cost of books and supplies (as published in school catalog). Total tuition may change based on a student's decision to change programs, extend training, withdraw, or interrupt training for any reason.
- What percentage of graduates completed their program within the normal time frame?**  
 For students who graduated between January 1, 2010 and December 31, 2010, 67% completed the program within the normal time frame of 1,500 hours (as published in the school catalog).
- What percentage of graduates found employment related to their field of study?**  
 As reported in Dorsey School of Beauty's most recent annual institutional report to their accrediting agency, the National Accrediting Commission of Career Arts and Sciences (NACCAS),

25% of students who graduated between January 1, 2010 and December 31, 2010 found employment in their field of study, or in a related field.

- ***How much student loan debt does a typical graduate have to repay after graduation?***

The median loan debt for graduates who chose to finance their education using public debt (Title IV loans) during January 1, 2010 through December 31, 2010 was \$0. The median loan debt for graduates who chose to finance their education using Dorsey Schools' institutional financing plan was \$0.

## **COSMETOLOGY INSTRUCTOR**

---

- ***How can I find out more about this career?***

For more information about a career in Cosmetology Instruction, please visit the U.S. Department of Labor's O\*NET website at <http://www.onetonline.org/>. The Standard Occupational Code (SOC) for this career is 39-5012 and the Classification of Instructional Programs (CIP) code for this program is 12.0413. Additional career information specific to the State of Michigan can be found at the Michigan Jobs & Career Portal <http://michigan.gov/careers/0,1607,7-170-46398-167501--,00.html>; under the letter C select Cosmetologist.

- ***What is the total cost of the Cosmetology Instructor program?***

Tuition and fees for a student to complete the 500 hour Cosmetology Instructor program within the normal time frame of five to six months (as contracted by each student) currently totals \$1,065, which includes the cost of books and supplies (as published in school catalog). Total tuition may change based on a student's decision to change programs, extend training, withdraw, or interrupt training for any reason.

- ***What percentage of graduates completed their program within the normal time frame?***

For students who graduated between January 1, 2010 and December 31, 2010, 100% completed the program within the normal time frame of 500 hours (as published in the school catalog).

- ***What percentage of graduates found employment related to their field of study?***

As reported in Dorsey School of Beauty's most recent annual institutional report to their accrediting agency, the National Accrediting Commission of Career Arts and Sciences (NACCAS), 100% of students who graduated between January 1, 2010 and December 31, 2010 found employment in their field of study, or in a related field.

- ***How much student loan debt does a typical graduate have to repay after graduation?***

The median loan debt for graduates who chose to finance their education using public debt (Title IV loans) during January 1, 2010 through December 31, 2010 was \$0. The median loan debt for graduates who chose to finance their education using Dorsey Schools' institutional financing plan was \$0.

# DORSEY SCHOOLS

## TUITION AND PROGRAM CHANGES - - EFFECTIVE January 12, 2012

Program	Credit Hours	Total Qtrs	Total Mods	Tuition /Cr hrs.	Enroll/Test Fee	Program Tuition	Total Charge	With Cert Test	With Netbook
LS - Legal Secretary	48	4	8	\$ 335	\$ -	\$ 16,080	\$16,080	No	Yes
MA - Medical Assistant MAB - Medical Administration and Billing HRM - Hotel and Restaurant Management *	48	4	8	\$ 335	\$ -	\$ 16,080	\$16,080	Yes	Yes
DA - Dental Assistant**	48	4	8	\$ 335	\$ -	\$ 16,080	\$16,080	Yes	No
PCTD - Patient Care Technician	48	4	8	\$ 385	\$ -	\$ 18,480	\$18,480	Yes	Yes
DPCT - Dialysis P.C. Technician	54	4.5	9	\$ 350	\$ -	\$ 18,900	\$18,900	Yes	Yes
PTD2 - Pharmacy Technician	28	2.5	5	\$ 375	\$ -	\$ 10,500	\$10,500	Yes	No
AOSD- Administrative Office Specialist	36	3	6	\$ 385	\$ -	\$ 13,860	\$13,860	No	Yes
CA - Culinary Arts**	48	4	N/A	\$ 385	\$ -	\$ 18,480	\$18,480	Yes	No
HVAC - HVAC Systems Technician**	36	3	6	\$ 375	\$ -	\$ 13,500	\$13,500	Yes	No
PN - Practical Nurse	48	4	8	\$ 525	\$ 200	\$ 25,200	\$25,400	No	Yes

\* Hotel and Restaurant Management program previously known as Hospitality and Toursim (HT).

\*\*Certification exams for these programs are included within the program.